

**Government of West Bengal
Office of the District Magistrate & District Election Officer
Election Department, Jalpaiguri**

ELECTION URGENT

Telephone -03561 646842/ Tele FAX: 03561-230414 email: elecjal@gmail.com

Memo. No.364/Elec.

Dated.07/03/2009

Tender Notice

Sealed tenders are invited in two-envelope system by the undersigned for purchase of 2 (two) nos. of Desk Top Computer.

Date of Submission of Tender paper	Opening of Price bids & Technical bids
17/03/2009 from 11:00 a.m. to 2:00 p.m.	17/03/2009 at 3:00 p.m.

Tender forms can be obtained from the website: www.jalpaiguri.gov.in. Technical bid should consist of Tender paper, financial bid should contain only 'form of financial bid'. These two bids should be submitted in a big envelope.

Mode of earnest money deposit:

- Demand Draft/Banker's Cheque drawn in favour of the undersigned or NSC duly pledged amounting to Rs.2000/-. No other mode of E/M shall be entertained. Engineers' co-operative societies are not required to deposit any earnest money.
- Before submission of bid, the bidder must get his signature attested on the contract form by witness, failing which the tender may be rejected.

ELIGIBILITY CRITERIA

- The bidder must be a company/ firm, registered under the Companies Act, 1956/ the Partnership Act, 1932 or a proprietary one; having valid trade license. *Attested* documentary evidences should be enclosed
- The tenderer who has been blacklisted in past by any Government Organization in India would not be eligible to take part in this proceeding in his/ her name or in new name/ entity. An affidavit in this regard should be submitted.
- The tenderer should enclose 'attested copies' of PAN & valid Professional Tax Clearance Certificate.

Specification of Desk Top Computer is given below –

Brief Specification

System	Brand
Desktop Computer System (CPU, Monitor, Keyboard, Mouse and other necessary peripherals etc.) and Software	2(Two) Systems of any International Brand (like HP etc.)

Detailed Specification

Sl. No.	System features	Capacity/ Units/ Brand
1	Processor	Intel® Core™2 Duo processor E7300 • 2.66 GHz, 3 MB Advanced Transfer Cache, 1066 MHz
2	Processor speed	• 2.66 GHz
3	System Software (O.S.)	Genuine Windows Vista® Home Basic
4	Chipset	NVIDIA® nForce™ 630i chipset
5	Memory	2 G.B. Dual Channel DDR2 667MHz SDRAM Memory
6	Mass Storage H.D.D	3G Serial ATA controller hard drive 320 G.B. or more, 7200 rpm
7	V-RAM	128 MB, Turbo Cache (at most 831 MB usable)
8	Expansion slot	1 PCI Express (x16), 2 PCI Express (x1), 1 PCI
9	External I/O ports	6nos. USB 2.0 ports, 2nos. PS/2, 10/100 LAN, 2nos. IEEE 1394 port.
10	Keyboard	Low profile multimedia
11	Mouse	Low profile optical scroll
12	Optical Drive	SATA DVD ± RW, double layer(light scribe)
13	Network	10/100 BaseT network interface
14	Monitor	19" Wide screen (as per the Brand and model)
15	Warranty	3 years on site (30 days running support)
16	Others	As per the quoted model

TERMS & CONDITIONS OF BID

- Rates should be quoted considering all and every scope/s of the tendered jobs.
- The DEO reserves the right to accept or reject any or all the tenders or accept any tender in part, without assigning any reason thereof.
- Any company/ tenderer shall submit only one tender only once. No company/ tenderer shall be allowed to submit more than one bid in the said tender in any other name of the company.
- The vendor will have to pay security deposit @ Rs.2000/- per District within seven days of acceptance of tender in the form of performance bank guarantee or FDR/s of any nationalized bank (to be pledged in favor of the DEO of the concerned district).
- The vendor shall not be entitled to claim any compensation from the DEO for the loss suffered by him/ her on account of delay for whatsoever reasons including inter-alia: Force Majeure, Act of God (Vis major), Act of enemies of the State or any other reasonable cause beyond the control of the CEO/ DEO.
- That if any question, difference or objection, whatsoever, arises in any way connected with or arising out of this instrument or the manning or operation of any part thereof or rights, duties or liabilities of either party then save in so far as the decisions of any such matter is herein before provided for and has been so decided, every such matter shall be referred for arbitration to the CEO and his decision shall be final and binding.

For District Election Officer
Jalpaiguri

Copy forwarded for information and wide publicity to:

- 1) The Commissioner, Jalpaiguri Division.
- 2) The Chief Electoral Officer, West Bengal, 21, NS Road, Kolkata-1.
- 3) The Superintendent of Police, Jalpaiguri.
- 4) The Additional Executive Officer, Jalpaiguri Zilla Parishad.
- 5) The District Land & Land Reforms Officer, Jalpaiguri.
- 6) The Sub-Divisional Officer, Alipurduar/ mal/ Sadar Sub-Division.
- 7) The Nezarath Deputy Collector, Jalpaiguri.
- 8) The Electoral Registration Officer, (all) A.C.,
Jalpaiguri.
- 9) The DICO, Jalpaiguri.
- 10) The Block Development Officer, (all) Block,
Jalpaiguri.

For District Election Officer
Jalpaiguri

ABBREVIATIONS & DEFINITIONS

- ECI means Election Commission of India, New Delhi.
- CEO means Chief Electoral Officer, West Bengal.
- DEO means District Magistrate & District Election Officer of concerned District.
- ERO means Electoral Registration Officer of the concerned Assembly Constituency
- Bidder/ tenderer means who have quoted the tender.
- Vendor - the tenderer whose tender is accepted and who executes the agreement with the DEO, shall be called Vendor and the term shall include his/ her heirs, executors, administrators & assignees.
- 'Rate Contract' means the agreement entered into between the DEO and the Vendor, as recorded in the agreement/ contract form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein for said work in agreed time period.
- Price means the price payable to the vendor for full and satisfactory performance of its contractual obligations.
- Deliverables means input data form, CDs/ DVDs, Checklists, etc. provided by the CEO/ DEO/ ERO; as well as outputs, data CDs/ DVDs as per tender document and further instructions to be issued by the ECI/ CEO/ DEO within prescribed time limits.
- SLA means the State Level Agency of the CEO , West Bengal
- AC means assembly constituency.

Tender Form

Serial no.....

Not transferable

To : The District Election Officer, Jalpaiguri.

Sub: Tender notice No. 364/Elec. Dated.07/03/2009.

Purchase of 2 (two) nos. of Desk Top Computer

Sir,

Pursuant to the aforesaid Tender Notice, I/We hereby submit tender for the aforesaid works within the duration of contracts and strictly in accordance with the specifications and instructions of the District Election Officer, Jalpaiguri and as per terms and conditions of the contract attached hereto

Date : Signature of tenderer(s) along with seal

Place :

Name : Designation :

Address :

Contact Details :

Financial Bid

Sl. No.	Particulars	Price for each Desk Top Computer
1.	Purchase of 2 (two) nos. of Desk Top Computer.	

Declaration:

I, hereby, declare that, I have carefully gone through the notice-inviting Tender and terms & condition detailed therein. Should this tender be accepted I undertake to abide by all such norms stipulated regarding time frame & specification.

Date : Signature of tenderer(s) along with seal

Place :

Opened on this day and the bid is hereby.....

Dy. Collector in charge, Election Section

Additional District Magistrate (Election)